

GAVILAN COLLEGE CURRICULUM MEETING
Monday, April 26, 2004
3:10 p.m., PH 101
MINUTES

Present: S. Au-Yeung, K. Bedell, C. Brown, S. Carr, S. Dodd, B. Donovan, M. Dwyer, M. Johnson, B. Lawn, R. Lee, F. Lozano, C. Marquez, J. Olivas, G. Richards, M. Turetzky, D. VanTassel
Guest: Terrence Willett

I. Call to Order

The meeting was called to order at 3:11 p.m. by Chairperson Marlene Dwyer.

II. Welcome

All were welcomed by Marlene.

III. Agenda Adjustments MSC (?)

Add Item F→Jessie (Articulation) and Item G→Dennie (Cross Listing Classes)
MSC (C. Brown, M. Turetzky)

IV. Approval of Minutes of March 22, 2004. (Thanks to Susan Dodd.) MSC (C. Brown, G. Richards)

V. Information and Discussion Items

A. Chancellor's Office information and links

Marlene D. sent out form via email; Bonnie contacted Mimi; waiting on MIS response for comparison of TOPS codes.

B. Lecture/Lab hours

The #s are NOT adding up correctly. **MORE contact hours means more FTES. Marty J. reported how to add lec/lab hours correctly. The example for a 3 unit class: 3 units = 9 units of work, which may be distributed in various ways:

<u>Lecture</u>	<u>Lab</u>	<u>Homework</u>	<u>Contact Hours</u>
3 hours	0 hours	6 hours	3 hours
2	3	4	5
2	2	5	4**
3	1	5	4
2	4	3	6

The suggestion would be to set up 2 lec/2 lab with 1 hour arranged for 5 contact hours. If possible, convert positive attendance classes to regular contact hours.

C. Prerequisites for transfer level courses (English Reading and Writing)

SS Dept brought up topic last year—postponed; Jessie O. says that 30 other JCs don't require Engl 1A to enter transfer level courses; Marty J. says have to add prereqs at beginning of new catalog→ This will be discussed at the next meeting. Committee members should be prepared to vote after discussing the question with their department members.

D. Repeatability questions

Postponed

E. Spring Course Update List – Report to Board of Trustees

Marlene D. passed out handout and asked everyone to check the listed dates for correctness.

F. Articulation Information - J. Olivas

Jessie discussed the Prerequisites for ENGR and CHEM courses. Also under discussion were 2 new classes: (1) Physics/Chemistry and (2) World History.

G. Cross-listing of Courses

Marty J. commented that course may reasonably be cross-listed when the course is required in both majors. Bonnie D. commented that cross-listing of courses creates a great deal of work on her end.

VI. Old Business:

None

VII. New Business

A. EMERGENCY/EXPERIMENTAL - REQUEST FOR NEW COURSE

1. BIO 199 Field Ecology

****BIO 199 Approved MSC (Marc T and Kay B)**

B. NEW COURSE PROPOSAL - FIRST READING

1. CSIS 192 Teaching Assistant in CSIS

****CSIS 192 Approved MSC (Marc T and Grant R)**

C. MODIFICATION OF EXISTING COURSES

1. AH 3 The Person in the Life Cycle
2. AH 11 Nutrition
3. AH 16 Intravenous Therapy/Blood Withdrawal
4. AH 23 Independent Study
5. AH 30 Standard First Aid and Cardiopulmonary Resuscitation
6. AH 32 Basic Cardiac Life Support
7. AH 43 Interactive and Mental Health Nursing
8. AH 44 Basic Cardiac Life Support
9. AH 61 Medical-Surgical Nursing
10. AH 62 Medical-Surgical Nursing
11. AH 63 Medical-Surgical/Maternal-Neonatal Nursing
12. AH 64 Medical-Surgical/Pediatric Nursing
13. AH 170 Basic Clinical Medical Assisting
14. AH 171 Advanced Clinical Medical Assisting
15. AH 180 Fundamentals of Nursing--Convalescent
16. AH 182 Home Health Care

****Allied Health courses, #s 1-16 above, approved as Group with the exception of AH 23.**

The Independent Study course listing in the catalog is a general listing for all departments.

Having the Credit/No Credit Option for Independent Study courses will be discussed at the next meeting as a general item. MSC (Susan D and Grant R)

Art

17. ART 1B Art History

****Art 1B Tabled until next meeting...no Marilyn A. MSC (Grant R and Susan D)**

CSIS

18. CSIS/LIB 3 Internet and Information Competency

19. CSIS 8 Introduction to the Internet

20. CSIS 46 C++ Programming II

21. CSIS 61 Introduction to Geographic Information Systems

22. CSIS/DM 75 Photoshop I - Adobe Photoshop

****CSIS/LIB 3, CSIS 8 and CSIS/DM 75 Passed; CSIS 46 Tabled; CSIS 61 dropped MSC (Grant R and Susan D)**

Music

23. MUS 1B Music History and Literature

****MUS 1B Tabled until next meeting...no Marilyn A MSC (Grant R and Marc T)**

PE

24. PE 40 Aquatic Exercise

****PE 40 Passed MSC (C. Brown and Celia M)**

Social Science

25. PSYC 1B Introduction to Psychology

26. PSYC 41 Psychology of Adjustment

****PSYC 1B and PSYC 41 Passed (w/ 9 ayes and 2 abstentions) MSC (Russell L and Bea L)**

D. DISTANCE LEARNING COURSE OUTLINE (FORM D)

1. ART 1B Art History

****ART 1B DL Tabled until next meeting...no Marilyn A MSC (Grant R and Susan D)**

E. MODIFICATION TO MAJOR OR CERTIFICATE PROGRAM (FORM F)

1. AS Degree/Certificate of Completion – LVN

****w/change in Degree/Certificate status from LVN to RN, measure passed MSC (Denny V and C Brown?)**

VIII. Adjournment

At 4:30 something p.m./wasn't looking MSC (Grant R. and Marc T.)

Next Meeting: Monday, May 10, 2004

Deadline for Curriculum: Wednesday, April 28, 2004

Distribution: M. Abad, S. Au-Yeung, K. Bedell, C. Brown, S. Carr, S. Dodd, B. Donovan, M. Dwyer, J. Ferro, L. Franklin, M. Johnson, B. Lawn, R. Lee, F. Lopez, F. Lozano, M. Machado, C. Marquez, J. Olivias, J. Parker, G. Richards, M. Segal, M. Turetzky, D. VanTassel, E. Venable, K. Wagman, Simon Cooke (ASB Representative), J. Baker, K. Day, N. Juarez, A. Oropeza, C. Ramirez, J. Markus, C. Starr